**How to get started? – Things to remember**

The teacher(s) The students in the classroom At the work place

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| 1. Motivating the teachers towards the concept of the language practice. (Already during the pedagogical education & orientation.) 2. Setting the goals and aims of the language practice period: a)developing the oral skills & getting influenced by the authentic Finnish speaking language environment b) learning Finnish work life skills and culture. 3. Creating the contract = Agreeing about the minimum contents of the document. 4. Creating/Making contacts with the local companies. Getting information about the co-operating companies. 5. Planning the ways to inform the companies about the goals/ aims and the idea of the language practice. 6. Making the pedagogical plan b (what to do if something doesn’t work out) 7. Preparing a schedule (the orientation time of the teacher) 8. Updating the school’s register: adding the contact information of the companies=language practice places. 9. Remembering to give the students all the necessary documents & seeing them through together. The student will hand them out to his/her supervisor at work. | 1. Motivating the students towards the language practice and encouraging them to start seeking the place independently and bravely. 2. Reminding the students to use all the possible contacts they have: friends, neighbors, places in the neighborhood, other students, web sites for job seekers…It’s usually more effective to actually go and visit the places with the contract rather than calling or sending e-mails. 3. Clarifying the personal aims & goals of the students during the conversation concerning the individual study plan which is prepared   in co-operation with the student and the teacher and updated at this point.   1. Practicing the situations of spoken communication/appropriate reacting at work beforehand. 2. Discussing about some important things on the last day at school before the practice period:  * the schedule (When the period starts/ ends, when to get back to school.) * the contact information of the teacher and the supervisor at work * the importance of being punctual * cultural habits/rules at work places (speaking on the phone, praying …) * confidentiality at work * possible problems & how to solve them out * the personal goals and aims and how to achieve them * the workwear | 1. The school/teacher has to share the knowledge of sufficient ability (What is the meaning of it? What is necessary) and language skills. 2. The work community has to be willing to use the language with the student to enable the socio-cognitive process of learning. 3. The supervisor from the company has to be a native speaker. 4. Keeping contact between the school and the company: The phone call(s) and the teacher’s visit + reporting. 5. The teacher & the student have to stay in contact with each other during the practice period, when needed. |

**Language practice – what’s the point?** Out of the class room! It helps to create the first contact to the Finnish work life and built up networks. As a result: an empowering feeling of self-efficacy, self-confidence, wider networks.